



Why not consider joining the Possum's Committee!!

The more volunteers the easier it is!!

Meetings are held once a month and is a great way of having an input into how Possums Netball Club is run.

Listed below the roles and responsibilities of some of the recognised committee positions.

PRESIDENT

The president is the principal leader of the Possums Netball Club. The President forms part of the Executive Committee along with the Vice-President/s, Treasurer and Secretary.

SECRETARY

The Secretary records the minutes of all meetings and distributes said minutes to committee members. They keep the Club records and a record of all members of the club.

TREASURER

The treasurer is responsible for keeping the financial records of the club and of reporting back to the members on the financial status of the club with monthly reports. They must present an annual financial report at the AGM to the members, this must be lodged to Consumer Affairs.

VICE PRESIDENT/S

The Vice President supports and assists the President and substitutes for the president when he/she is unable to fulfil their duties. They also take on either the senior or junior team coordinator positions.

REGISTRATION OFFICER

Arranges and records all the registrations of players, coaches and umpires. Submits team to the MRNA through the online platform. Set up online registration for Netsetgo.

MRNA REPRESENTATIVE

MRNA rep attends monthly meetings of the MRNA on behalf of the Possums Club, presenting to the MRNA Committee any matters of concern or interest from the Possums and to report back to the Possums club any matters of interest from the MRNA.

COACHES COORDINATOR

Source and allocate coaches for all teams. Organises trials for the upper age group including selectors and Umpires. Provides ongoing support throughout the season.

EQUIPMENT OFFICER

To prepare and present to each coach the balls, bibs, first aid box and other training apparatus. A stock take/clean out of the shed needs to be done at the beginning of the year and balls, bags, bibs, first aid purchased accordingly. Keys and lock organised for the shed - keys to be cut and distributed to all coaches. Ensure all bags are returned and unpacked at the end of the year.

MERCHANDISE OFFICER

Coordinate uniform orders and sales of the Possum Merchandise. Conduct a stock take of Uniforms and Merchandise and provide details to the Treasurer prior to the AGM.

DUTY DAY COORDINATOR

Coordinate Duty Day according to the instruction sheet given by the MRNA. Includes set up, pack up, timekeeping, running of the canteen and the BBQ. Be available during Duty Day.

MEDIA OFFICER

Ensure up to date information is uploaded on both sites particularly during the registration period.

PRESENTATION DAY COORDINATOR

Book venue, Order trophies, submit list of names for engraving, pick up trophies, arrange coaches gifts, outgoing exec gifts, special awards, life members, set up, and pack up.

TEAM COODINATORS

There is to be a Junior and Senior Team Coordinators. They support the coaches coordinator to ensure that all coaches and players in their year group have everything that they need and are kept informed of any PNC and MRNA news and events.

GENERAL COMMITTEE MEMBERS

This is a great position for newcomers to the committee; see how the club runs without taking on a particular position. They volunteer for small roles throughout the year and can make a valuable contribution at committee meetings